

DAMAGE/MISSING/FLOOR ENTRY (DAME)

This program ('DAME') allows you to keep track of damaged inventory, sales floor inventory, and missing inventory, (inventory that should be there but can't be found). Items can be placed into, or taken out of, the damages, missing, or floor.

If there is more than one (1) store/warehouse location, the screen will display "loc#". Enter the location# the piece is in. Pressing (CR) instead of entering a loc# ends the program.

The screen will display the heading of "BRAND MODEL# SERIAL# QTY STATUS". The first thing entered on the line is the brand code. If an 'E'(CR) is entered instead of a brand code, the prompt will return to store# to change store locations or to end the program. If a brand code is entered, the prompt will move to enter the model#. The model file will be read to see if the brand and model exist. If it is not found on the file, the prompt will return to the beginning of the line for re-entry. If the item is not serial controlled the entry of a serial # will be by-passed. If the model is serial controlled, the serial # of the item must be entered next. The serial file will be read for the model and serial and if not found, "NOT ON SERIAL FILE. (CR)" will be displayed on the screen. Pressing (CR), at this point, will place the prompt at the serial # for re-entry.

If you are placing an item into damages, missing, or floor, the quantity entered must be a positive amount. If you are taking an item out of damages, missing, or floor, and returning it to stock, the quantity entered must be negative. If the item is being placed into damages, missing, or floor, and it is serial controlled, the serial file will have a 'S', 'M', or 'F' written in the status field. On the model file the quantity will be subtracted from the on-hand field and added to the damages, missing, or floor, for the particular store location. The reverse would be true if you are returning an item to stock. The quantity would be subtracted from the damages, missing, or floor, and added back to the on-hand field for the store location. On the serial file, the status field would be blanked.

All entries made in the damage entry program will be written to the damages, missing, floor register.

DAMAGES/MISSING/FLOOR REGISTER (DAMR)

The report, ('DAMR'), prints by store/whse location, all models placed into damages, missing, or floor, or taken out of damages, missing, or floor, and returned to stock today. The report will list the brand, model#, serial#, and quantity.

At the end of the report, the screen will display "REPRINT? (Y/N)". To print the report again, press 'Y' and the program will end leaving the data in the file. If you do not want to reprint, press 'N' and the data will be zeroed and the program will end.

SCREEN DAMAGES (SDDI)

The Screen Damages program ('SDDI') is a screen display that lists those items placed in damages, missing, or floor, by store #. The Screen will prompt the following:

ENTER START BRAND

To start from the beginning, enter "-". If a (CR) is pressed instead of entering a code, the prompt will return to "ENTER START BRAND"

Enter the starting model# you want, or enter '1' (CR), to start from the beginning.

At the bottom of the screen "(CR)=Continue (E)=End" will be displayed. To continue on to the next screen full of data, press (CR), to start from a different brand or end the program, press 'E'. The prompt will return to "ENTER START BRAND" where you can enter another code or press (CR) to end the program.

INVENTORY DAMAGES/MISSING/FLOOR REPORT (DDI)

This report program ('DDI') prints on hard copy. It lists those items placed into damages, missing, or floor by store/whse#. The screen will prompt the following:

SELECTIVE PRINT

If you only want to print a model or two, press 'Y'. If not, press 'N'.

ENTER START BRAND

Enter the brand code you want. If a (CR) is pressed instead of entering a brand code, the program will end.

ENTER START MODEL

Enter the model code you want to start at. If the selective print option was chosen, the prompt would return to "ENTER START BRAND" where you can process another or press (CR) to end the program.

INVENTORY STATUS (DI)

The Inventory Status program ('DI') prints on hard copy. It prints the inventory records in brand and model # order. It will list brand, model, vendor code, major category, overall sales and cost dollars year-to-date for all locations. For the individual location it will list what is committed (incoming orders for future delivery), assigned (what is scheduled for delivery), the present on-hand, what is on order with vendors, the quantity in damages or missing, the quantity sold month-to-date, sales and cost dollars month-to-date. The screen will prompt the following:

SELECTIVE PRINT

If you only want to print a model or two, press 'Y'. If not, press 'N'.

ENTER START BRAND

Enter the brand code you want. If a (CR) is pressed instead of entering a brand code, the program will end.

ENTER START MODEL

Enter the model code you want to start at. If the selective print option was chosen, the prompt would return to "ENTER START BRAND" where you can process another or press (CR) to end the program.

INVENTORY REPORT BY LOC/SERIAL# (TIDI)

This program ('TIDI') is very useful for taking a physical inventory. This report will print, by store/whse location, all products you have on hand, and if serial controlled, all the serial numbers open for the product. It prints the average cost of each non-serialized model and if serialized, the actual received in cost of the item. At the end of each brand it will print a total inventory value. At the end of the report it will print a grand total of the inventory average and serial cost.

The first thing displayed on the screen will be "ENTER LOCATION". If you only have one (1) store, enter '1'(CR). If there are more than one store, enter the store number desired.

The next thing displayed will be "SELECTIVE PRINT? (Y/N)". If you want to print out just a brand or two, press 'Y', otherwise press 'N'. The screen will display "ENTER BRAND". To start from the beginning, enter '1'(CR). To start from a particular brand or to selectively print a brand, enter the brand code then (CR). The screen will display "ENTER MODEL#". If you want to start from the beginning of the brand, enter '-' (CR). If you want to start from a particular brand and model#, enter the model#.

INVENTORY TRANSFER ENTRY (TE)

The transfer entry program ('TE') allows you to transfer merchandise from one store/whse to another. The quantity being transferred will be subtracted from the on-hand of the store/whse you are transferring from, and added to the on-hand of the store/whse you are transferring to. If the item being transferred is serial controlled, the location on the serial record will be changed to the new store/whse #. The Transfer Entry program will prompt the following:

TRANSFER FROM LOC.

Enter the store/whse # of where the item is presently. If you press (CR) instead of entering a loc#, the program will end.

MODEL#

Enter the model# of the item being transferred. The model file will be read for the code entered. If it is not found on the file, the prompt will return to the model# for re-entry. (If you have the same model# on file with different brands, you will be prompted to enter the brand wanted).

SERIAL#

If the model is not serial controlled, the entry of the serial # will be bypassed. If it is serial controlled, the serial # you enter here will be read for on the serial file. If it is not found on the serial file, the prompt will return to serial# for re-entry.

QTY

Enter the quantity to be transferred. If the model is serial controlled, the quantity can only be plus or minus (+/-) one. If the model is not serial controlled, enter the totals quantity being transferred. Remember, serial controlled items must be done a line at a time.

STORE#

Enter the store/whse # the merchandise is being transferred to.

?

The screen prompt will be positioned at the end of the line asking you to accept the line as displayed or enter it over again. If a mistake was made, press 'X' and the prompt will return to the beginning of the line for re-entry. If the line is correct press 'A' and the program will update the files for the entry made. If the item just completed is serial controlled, on the next line, the screen will display the same brand and model# and prompt the entry of another serial number. If you are finished working with this brand and model, just press (CR) instead of a serial # and the prompt will return to the beginning of the line for the entry of a new model#. If there are no more transfers to be made, press (CR) instead of entering a model# and the prompt will return to transfer from loc. Pressing (CR) here will end the program. If the item is not serial controlled, follow the same procedure mentioned above.

TRANSFER REGISTER (RT)

The transfer register ('RT') prints all the transactions entered in the transfer entry program ('TE'). It will print in the order of the transfer from store/whse#.

The report will list the brand, model#, serial#, and quantity and the store/whse# the merchandise is being transferred to.

At the end of the report, the screen will display "REPRINT? (Y/N)". If you want to re-print this report, press 'Y' and the program will end leaving the data in the file. If you do not want to re-print the report, press 'N' and the program will zero the data on the file and end the program.

STORE/WHSE INVENTORY TRANSFER HISTORY (HRT)

The store/whse inventory transfer history program ('HRT') prints on hard copy. It prints the history by store/whse# of what merchandise was transferred in and out. The screen will prompt the following:

ENTER TRANSFER FROM LOCATION

Enter the location you want to print. If you press (CR) instead of entering a store/whse#, the program will end.

ENTER FROM DATE

Enter the beginning date you want to print. If a (CR) is pressed instead of a date entry, the prompt will return to "ENTER TRANSFER FROM LOCATION". Enter the date as (MMDDYY).

ENTER TO DATE

Enter the ending date you want to print. If a (CR) is pressed instead of a date entry, today's date will be used as the ending date.

DELETE TRANSFER HISTORY (HTDELETE)

The Delete Transfer History program ('HTDELETE') deletes records from the transfer history file for an individual location or all locations by date. The screen will prompt the following:

DO YOU WANT TO DELETE ALL LOCATIONS FROM A DATE TO A DATE? (Y/N)

If you do, press 'Y'. If you only want to do one location, press 'N'. The screen will prompt:

ENTER TRANSFER FROM LOCATION

Enter the store/whse# to be processed. If a (CR) is pressed instead of entering a store/whse#, the program will end.

ENTER FROM DATE

Enter the start date for deleting records.

ENTER TO DATE

Enter the ending date for deleting records.

SERIAL HISTORY DELETE (QADELETE)

This program,('QADELETE'), deletes by date from the serial older shipped history. The screen will prompt:

ENTER DELETE DATE

Enter the date you want to delete by (MMDDYY). If a (CR) is pressed instead of entering a date, the program will end.

DO YOU WANT A PRINTED REPORT OF THOSE MODELS BEING DELETED? (Y/N)

If you do want a hard copy of those models & serials being deleted, press 'Y'. If not, press 'N'. The program will read through the older serial history and delete those items that have an invoice date on or prior to the deletion date you entered. If you said yes to printing, it will print those records being deleted.

FLOOR PLAN SERIAL PAID NOT SOLD (DAP)

The Floor Plan Serial Paid Not Sold program ('DAP') prints on hard copy. It prints those serials that have been paid for but not yet sold. The screen will prompt the following:

PRINT ALL SERIALS PAID FOR BUT NOT SOLD OR FLOOR ONLY ? (A/F)

If you want to print out everything, floor planned or not, press 'A'. If you want only floor planned, press 'F'.

SCREEN SERIAL STATUS (SDA)

The screen serial status ('SDA') displays the models that are in the serial file. The screen will prompt the following"

SELECTIVE PRINT? (Y/N)

If you only want to look at a model or two, press 'Y'. Otherwise, press 'N'.

MODEL#

Enter the model# you want to start at. The program will read the serial file for the model# you enter. If it does not find it on the file and you answered 'Y' to selective print, the prompt will return you to model# to re-enter or to (CR) out of the program. If the model# is found on the serial file, the screen will display the model#, serial#(s), customer code of who bought the item if it has been sold, cost, selling price, if the item has been sold, the date the item was received in the store/whse, the date it was sold, if it was indeed sold, and the store/whse location it is presently at.

At the bottom of the screen will be displayed "(CR)=Next Page (E)=End Or Enter Start Model#". If you do not want to see any more data, enter 'E'(CR) and the prompt will return to model# to enter another model# or to (CR) out of the program. To see another screen full of data, press (CR) or enter the next model# you want to display.

SCREEN INVENTORY STATUS (SDI)

The Screen Inventory Status program ('SDI') displays by brand and model#, and location what is committed (orders for future delivery), assigned (scheduled for delivery), on-hand, on-order (on purchase order), available for sale, on-hold, and suggested selling price of the item. The screen will prompt the following:

ENTER START BRAND

Enter the brand code you want to start with. If a (CR) is pressed instead of entering a brand code, the program will end.

ENTER START MODEL#

Enter the model # you want to start at. At the bottom of the screen "(CR)=Continue (E)=End Or Start Brand" will be displayed. If you want to continue on to the next screen, press (CR). If you want to end the program, enter "E"(CR) and the prompt will return you to enter another brand code or press (CR) to end the program. If you want to start with another brand, enter the brand code wanted and the prompt will return to model# where you can enter a start model# for the brand entered.

SCREEN SOLD SERIAL STATUS (SDAH)

The Screen Older Sold Serial Status ('SDAH') displays by model#, the serials that have been sold (shipped) . The screen will prompt the following"

SELECTIVE PRINT? (Y/N)

If you only want to look at a model or two, press 'Y'. Otherwise, press 'N'.

MODEL#

Enter the model# you want to start at. The program will read the older shipped serial history file for the model# you enter. If it does not find it on the file and you answered 'Y' to selective print, the prompt will return you to model# to re-enter or to (CR) out of the program. If the model# is found on the serial history, the screen will display the model#, serial#(s), customer code of who bought the item, color, cost, selling price, the date the item was sold, the date the item was received in the store/whse, and the store location it was sold at.

At the bottom of the screen will be displayed "(CR)=Next Page (E)=End Or Enter Start Model#". If you do not want to see any more data, enter 'E'(CR) and the prompt will return to model# to enter another model# or to (CR) out of the program. To see another screen full of data, press (CR), or enter the model# you want to start to display from.

SCREEN INVENTORY SALES MOVEMENT (SWIM)

This program ("SWIM") displays by brand and model# the quantity sold per location. It can be displayed starting from the beginning or from a particular brand and model#. A full screen of data will be displayed at a time. At the bottom of the screen will be displayed "(CR)=Continue (E)=End". If you want to continue on to the next screen, press (CR). If you want to end or start from a different brand, press 'E' and the prompt will return to the entry of another brand code. If you press (CR) for a brand code, the program will end.

SCREEN INVENTORY FOR PURCHASING

The Screen Inventory for Purchasing program ('SDIP') displays the inventory information to help you make better purchasing decisions. The screen displays brand, model #, the quantity committed for future delivery (from 'OE' and 'POE'); what is scheduled for delivery; the present on-hand quantity, what is on-order with the vendor (processed in purchase order entry 'QE'); what is available for sale (on-hand + on-order - committed - assigned); quantity sold month-to-date; quantity sold last month; and any quantity placed on hold in 'OE' and 'POE'. The screen will prompt the following:

ENTER START BRAND

If you want to start from the beginning, enter "1", or enter the brand you want to start at. If (CR) is pressed instead of entering a brand code, the program will end.

ENTER START MODEL#

To start from the beginning of the brand, press (CR) or enter the model# you want to start at. The display will start from the code you enter. At the bottom of the screen "(CR)=Next Page (B)=Page Back (E)=End" will be displayed. If you wish to continue on to the next screen, press (CR). To return to the previous screen, press 'B'. To end, press 'E' and the prompt will send you back to "ENTER START BRAND" where you can enter another brand code or press (CR) to end the program.

SCREEN INVENTORY TRANSFER HISTORY (SHRT)

The Screen Inventory Transfer History program ('SHRT') displays the history of those items processed in transferred entry, in from store/whse# order. It will display the store/whse # the merchandise was sent to, brand, model #, serial #, quantity, unit cost, and date it was transferred. The screen will prompt the following:

ENTER TRANSFER FROM LOCATION

Enter the store/whse# you want to display. If a (CR) is pressed instead of entering a store/whse#, the program will end.

ENTER FROM DATE

Enter the beginning date you want to see. Enter the date as (MMDDYY). If (CR) is pressed instead of a date entry, the prompt will return to "ENTER TRANSFER FROM LOCATION".

ENTER TO DATE

Enter the ending date you want to see (MMDDYY). If (CR) is pressed instead of a date entry, today's date will be used as the ending date.

At the bottom of the screen "(CR)=Continue (E)=End" will be displayed. If you want to continue on to the next screen, press (CR). If not, press 'E' and the prompt will return to "ENTER TRANSFER FROM LOCATION" where you can enter another loc# or press (CR) to end the program.

INVENTORY SALES MOVEMENT REPORT (WIM)

This report ('WIM') prints by brand and model# the totals sales quantity since the last time processed.

At the end of the report the screen will display "REPRINT? (Y/N)". If you want to reprint it, press 'Y' and the program will end leaving the data in the file. If you do not want to reprint, press 'N' and the data on the file will be deleted and the program will end.

INVENTORY MERCHANDISING REPORT (IMR)

The Inventory Merchandising Report program ('IMR') prints out on hard copy a history by brand and model, of what the starting on-hand quantity was at the beginning of the month, month by month, what was received into inventory during each month, and the quantity sold each month. The screen will prompt the following:

BEGINNING ? (Y/N)

If you want to print the report in its entirety, press 'Y'. If not, press 'N' and the screen will prompt:

SELECTIVE PRINT ? (Y/N)

If you only want to print data on an individual model or two, press 'Y'. If not, press 'N'.

ENTER BRAND

Enter the brand code you want to start at. If you press (CR) instead of entering a code, the program will end.

ENTER MODEL#

Enter the model # you want to start with. To start from the beginning of the brand, press (CR). The report will either start from the beginning or from the brand and model code you entered and print to the end of the file except if you answered yes to selective print. In this case, it will print the history for the brand and model you requested then the prompt will return to "ENTER BRAND" where you can enter another brand and model or (CR) to end the program.

SCREEN SUGGESTED PURCHASING (SSP)

The Screen Suggested Purchasing program ('SSP') displays those brands and models that do not have enough inventory on-hand to process the back-orders. The screen will prompt the following:

ENTER START BRAND

Enter the brand code you want to start from. If a (CR) is pressed instead of entering a code, the program will end.

ENTER START MODEL#

Enter the model code you want to start from. At the bottom of the screen "(CR)=Next Page (B)=Page Back (E)=End" will be displayed. If you want to continue on to the next screen, press (CR). To return to the previous page, press 'B' or press 'E' to return to "ENTER START BRAND" where you can enter another code or (CR) to end the program.

SUGGESTED PURCHASING REPORT (SPO)

The Suggested Purchasing Report ('SPO') prints out on hard copy, inventory information to help you make better purchasing decisions. The report prints in brand and model # order and will show the quantity committed for future delivery (orders processed in 'OE' and 'POE'); the quantity scheduled for delivery; the present on-hand quantity; the quantity on-order with the vendor (processed in 'QE'); and the quantity needed to be ordered to fill the orders. The screen will prompt the following:

SELECTIVE PRINT ? (Y/N)

If you only want to print a few brands and models, press 'Y'. If you want to start from a brand and process to the end of the file, press 'N'.

ENTER START BRAND

Enter the brand code you want to start at. If you press (CR) instead of entering a code, the program will end.

ENTER START MODEL#

To start from the beginning of the brand, press (CR) or enter the model# you want to start at. The report will print from the brand and model # you enter to the end of the file, except if you answered yes to selective print. In this case, it will print the brand and model information you requested then the prompt will return to "ENTER START BRAND" where you can process another or press (CR) to end the program.

INVENTORY AND SERIAL COUNT DIFFERENCE

This program ('INVCHECK'), prints Inventory and Serial Count Differences on hard copy. It reads through both the inventory and serial records and compares the inventory on-hand by location. If there is a difference, the brand, model #, quantity, in inventory, and the serial quantity will be printed for further investigation. The screen will prompt the following:

ENTER STORE #

Enter the store/whse# you want to process. If you press (CR) instead of entering a store/whse#, the program will end.

SELECTIVE PRINT? (Y/N)

If you want to check only a few brands & models, press 'Y'. If not, press 'N'.

ENTER START MODEL

Enter the model # you want to start at. The program will process from the brand and model # you entered through to the end of the file for the location you entered unless you chose the selective print option. In that case it would process that brand and model then the prompt would return to "ENTER START BRAND" where you can process another or (CR) to end the program.

SERIAL STATUS (DA)

The Serial Status program ('DA') prints on hard copy. It is a report of what is on the active serial file. You will have the option of printing everything, both sold and unsold serials, damaged serials only, or those serials marked missing only. The screen will prompt the following:

DO YOU WANT TO INCLUDE SOLD SERIALS ? (Y/N)

If you do, press 'Y'. The next two questions will be bypassed. If not, enter 'N'.

DO YOU WANT TO PRINT DAMAGED SERIALS ? (Y/N)

If you do, press 'Y'. The next question will be bypassed. If not, press 'N'.

DO YOU WANT TO PRINT ONLY THOSE SERIALS MARKED MISSING? (Y/N)

If you do, press 'Y'. If not, press 'N'.

DO YOU WANT TO PRINT ALL OR BY STORE (A/S)

If you want to print all locations, press 'A'. If you want only one store, press 'S'.

ENTER STORE#

Enter the store/whse# you want to process. If a (CR) is pressed instead of entering a loc#, the program will end.

SELECTIVE PRINT ? (Y/N)

If you only want to process a model or two, press 'Y'. If not press 'N'.

ENTER START MODEL#

Enter the model # you want to start at. If a (CR) is pressed instead of entering a model#, the program will end. The program will process from the model# you enter, and list by model#, the individual serials on file. If the selective print option was chosen, the prompt will return to "ENTER START MODEL#" where you can enter another model# or (CR) to end the program.

SOLD SERIAL STATUS (DAH)

The Sold Serial Status ("DAH") prints on hard copy the older shipped sales history by model and serial #. These are shipped items sent to the history file using the program ('PATQA'). The report will list model codes, serial #, customer code, brand, vendor code, unit cost, sell price, the date received into inventory, the date it was sold, and the sales rep # who sold it. The screen will prompt the following"

SELECTIVE PRINT? (Y/N)

If you want to print just a model or two, press 'Y'. Otherwise, press 'N'.

ENTER START MODEL#

Enter the model # you want to start at. If the (CR) is pressed instead of entering a model #, the program will end. If you chose the selective print option, the prompt will return to "ENTER MODEL#" after it has finished printing the sales history for the model code entered. If you have not chosen selective print, the history will print from the model code entered through to the end of the file.

DELETE MODEL# FROM SALES HISTORY

The Delete Model# From sales History program ('MIHDELETE') lets you delete old discontinued model codes from the inventory sales history file. The screen will prompt the following:

ENTER BRAND

Enter the brand code. If a (CR) is pressed instead of entering a brand, the program will end.

MODEL#

Enter the model# of the item you want to delete from the history. If (CR) is pressed instead of entering a model#, the prompt will return to "ENTER BRAND".

CREATE NEW MP MODEL FROM OLD (MPCOPY)

The Create New MP Model From Old program ('MPCOPY') lets you create a new record on the price file ('MP') quickly using the data from a similar model to create the new one. The screen will prompt the following:

OLD BRAND

Enter the old brand code or press (CR) to end the program

OLD MODEL#

Enter the old model # or press (CR) to go back to the brand code.

OLD VENDOR

Enter the vendor code for the old brand and model#. The price file will be read for the brand, model, and vendor code. If the record is not on file, the prompt will return to "OLD BRAND" for re-entry. If the record is on file the screen will display:

NEW BRAND

Enter the new brand code of the new record you want to create.

NEW MODEL#

Enter the new model#

NEW VENDOR

Enter the new vendor code.

The program will create a new 'MP' record using the data from the old brand, model, and vendor.

VENDOR SPIFF SALES OR RECALL REPORT

The Vendor Spiff Sales or Recall Report program ("SPIF") prints on hard copy. It lists by model # or by brand, serialized items sold within a date range. The customer's name & address, telephone #, date of purchase, price, sales rep#, and customer P.O. # will be printed. The screen will prompt the following:

DO YOU WANT TO PRINT BY MODEL # OR BRAND ? (M/B)

If you want to print by model#, press 'M'. to print by brand code, press 'B'.

IS THIS REPORT SPIFF SALES OR MODEL RECALL ? (S/R)

If you want spiff sales as the heading, press 'S'. If you want model recall as the heading, press 'R'.

Depending on your choice of printing by model# or by brand, the screen will ask for the model # or brand code you want to start from. If a (CR) is pressed, instead of entering a code, the program will end.

ENTER FROM DATE

Enter the starting date range (MMDDYY).

ENTER TO DATE

Enter the ending date (MMDDYY).

SET CO-OP WAREHOUSE %

The Set Co-Op Warehouse% program ('SETWHSE') is used if you deal with a co-operative that charges you a percentage for warehouse charge on merchandise purchased. The screen will display:

CHANGE CO-OP 1 OR CO-OP 2 ? (1,2)

Enter the co-op# you want to change. The screen will display the current warehouse % value. Enter the percentage you want to change it to.

SET CO-OP ADMINISTRATION %

The Set Co-Op Administration % program ('SETWHSE') is used if you deal with a co-operative that charges you a percentage for administrative charge on merchandise purchased. The screen will display:

CHANGE CO-OP 1 OR CO-OP 2 ? (1,2)

Enter the co-op # you want to change. The screen will display the current administration% value. Enter the percentage you want to change it to.

SET CO-OP INVESTMENT %

The Set Co-Op Investment % program ('SETINVEST') is used if you deal with a co-operative that charges you an investment percentage amount. The screen will prompt the following:

CHANGE CO-OP 1 OR CO-OP 2 ? (1,2)

Enter the co-op # you want to change.

ENTER INVEST%

Enter the investment percentage being charged.

SET CO-OP CODE

The Set Co-Op Code program ('SETCOOP') creates a 3 character co-operative code. The screen will prompt the following:

CHANGE CO-OP 1 OR CO-OP 2 ? (1,2)

Enter the co-op # you want to change.

ENTER CO-OP CODE

Enter the three (3) character code you want to use to identify the Co-Op..

ADD OLD MODEL # TO NEW (ADJMIH)

The Add Old Model # To New program ('ADJMIH') lets you add the sales history of old models to the sales history of their replacements and then deletes the old model # from the history file. The screen will prompt the following:

OLD BRAND

Enter the brand code of the old model #. If a (CR) is pressed instead of entering a brand code, the program will end.

NEW BRAND

If the new brand is the same as the old brand, press (CR). If it is different, enter the new brand code.

OLD MODEL#

Enter the old brand's model# or 'E' to end

NEW MODEL#

Enter the model # you want the old model's history to be added to.

?

If the information entered is correct, press 'A' to accept. If you made a mistake, press 'X' to return to old model # and re-do the line. The program will add the old model's sales history to the new model's then delete the old model's sales history from the history file. The prompt will go to the beginning of the next line to enter another old model # or (CR) to end the program.

INVENTORY LIST FOR PURCHASING (DIP)

The Inventory List For Purchasing program ('DIP') prints on hard copy. It prints inventory information to help you make better purchasing decisions. The report will list brand, model #, the quantity committed for future delivery (from 'OE' and 'POE'), what is scheduled for delivery, the present on-hand value, what is on-order with vendors (processed in purchase order entry 'QE'), what is available for sale (on-hand + on-order-committed-assigned), quantity sold month-to-date, quantity sold last month, and any quantity placed on hold in order entry. The screen will prompt the following:

SELECTIVE PRINT

If you only want to print a model or two, press 'Y'. If not, press 'N'.

ENTER START BRAND

Enter the brand code you want. If a (CR) is pressed instead of entering a brand code, the program will end.

ENTER START MODEL#

Enter the model# you want to start at. The program will print from the brand and model# you entered through to the end of the file unless you chose the selective print option. In that case, it will print the specific brand and model and then the prompt will return to "ENTER START BRAND" where you can process another or (CR) to end the program.

ZERO MTD/YTD VALUES (ZERO)

The Zero Mtd/Ytd Values program ('ZERO') is run at the end of each month to zero the month-to-date values and/or the year-to-date values on master files and updates sales histories. It is usually the very last program that is processed at the end of the month closing. See "EOM" which will show you some of the programs processed at the end of each month.

INVENTORY COUNT WORK SHEET (ICOUNT)

The Inventory Count Work Sheet program ('ICOUNT') prints on hard copy and is used for taking inventory or doing a spot check on a particular brand and model in a location. It will list brand and model # and ample space to record the quantity counted by the person(s) taking inventory. The screen will prompt the following:

ENTER STORE#

Enter the store/whse# you want to process. If a (CR) is pressed instead of entering a loc#, the program will end.

SELECTIVE PRINT ? (Y/N)

If you only want to do a spot check on a particular brand and model or two, press 'Y'. If not, press 'N'.

ENTER START BRAND

Enter the brand code you want to start at. If a (CR) is pressed instead of entering a brand code, the program will end.

ENTER START MODEL#

Enter the model# you want to start at. The program will print from the brand and model# entered through to the end of the file unless you chose the selective print option. In that case it will process the brand and model in the location requested and the prompt will return to "ENTER START BRAND" where you can enter another brand or press (CR) to end the program.